

**Hunters Woods Elementary School PTA
Meeting Minutes**

September 27, 2011

The Hunters Woods PTA meeting was held on September 27th, 2011 at the Hunters Woods Elementary School. The meeting was called to order at 7:05pm by the PTA President Jennifer Arakelian.

A motion was raised to pass the May 2011 PTA meeting minutes. The motion was seconded. The minutes were passed unanimously.

CORRESPONDENCE

We received a thank you card from Ms. Neubauer for hew new teacher welcome gift cards.

PRESIDENT'S REPORT

Jennifer Arakelian

- **THANK YOU'S**

President Arakelian wanted to thank the volunteers associated with the following programs and also recognize the 5 Teacher Committee Chairs:

Membership

Open House

Teacher Welcome Lunch

1st Tuesday Folders

Chalk for Peace/Bike Donation

Box Tops

Reflections

After School Program

Tuesday Folder Copier

Grocery Receipts

- The membership drive is up and running
- President Arakelian mentioned that a Legislative Chair is needed to go to legislative meetings and vote on district and county level issues. The next meeting will be held October 25th, 2011 from 7-9:30pm.
- President Arakelian asked for a PTA member to attend the Virginia State PTA Convention to learn PTA leadership skills. November 4-5 in Richmond, VA. The cost is PTA expendable.

PRESIDENT ELECT REPORT**Karen Montagne**

- President Elect Montagne requested 2 Bylaw volunteers. The Bylaws need to be updated every 5 years.
- President Elect Montagne urged PTA members to vote on proposed legislation programs for 2011. Specifically, the increased PE hours with no additional funding that will be implemented in 2014. Principal Toatley asked, "Will they increase the length of the school day?"

PRINCIPAL'S REPORT**Mrs. Toatley**

- Current enrollment is 1,042 students.
- Classes are large. This is a county wide issue.
- Several new teachers embracing our school.
- Support and thank you for the calm during the flooding storm. Last child left the school at 8pm.
- Superintendent, Jack Dale, is retiring at the end of the next school year 12-13.
- Avis Russell is retiring. The replacement process will take 2 months.
- Started Mustang Minutes today. This program takes place Tuesday-Thursday. Students work in small groups to learn or relearn a different way or enrichment. Students meet in the morning.
- A few students out on medical leave.
- Concerned about the traffic and kiss and ride lane at school. An accident waiting to happen.
- Currently a traffic sign and police officer is ticketing traffic offenders.
- Several ideas were presented to help deal with the traffic and notify parents of concern.
 - ✓ Susan Sather suggested "Be Polite" be put on the Kiss & Ride sign and/or paint a line along the Kiss & Ride curb
 - ✓ Karen Montagne suggested parent volunteers at Kiss & Ride
 - ✓ Kelly Rowel suggested making a video displaying the traffic/Kiss & Ride rules to the students.
 - ✓ Ms. Toatley is going to look into ideas.

TREASURER'S REPORT**Doug Kaspar**

- Acceptance of last year's budget audit 2010-2011. Audit passed. Motion passed.
 - ✓ Recommendation for someone other than person preparing audit and review to sign off on audit.
- Brought down the cash balance.
- Cut \$14k out of budget from last year – decreases mostly in mini grants, yearbook, and 6th grade luncheon.
- A motion was raised to pass the budget for 2011-2012. The motion was seconded. The 2011-2012 budget was passed unanimously.

COMMITTEE REPORTS

Membership

Jo Wechselblatt

- Currently \$19,115 collected in membership dues. Actual budget is \$21k
- E News will be sent out every Tuesday

Community Outreach

Amy Guerber

- Parent Education Series will provide a speaker every quarter. The topic will reflect highest priority from survey given last year.

Paperless Tuesday Folders

Colleen Line

- 2 more days to opt in from today.

Chalk for Peace/Bikes for the World

- 57 bikes were donated.
- Ms. Morris thanked the PTA for organizing community party and supplying refreshments.

Reflections

Mrs. Standiford

- A program that supports artistic development.
- The theme this year is: "Diversity Is _____" (Student comes up with a word for the blank).
- Deadline for entries is 10/14/11

Fall Harvest Festival

Susan Sather

- The festival will be held 10/29/11 from 3-6pm. Setup is Friday, 10/28/11.
- The theme is: "Fall for a Great Book".
- Gently used books for donations. Books will be given away for prizes.
- Entrance fee is \$7 per person...max. \$25 per family.
- Come dressed as your favorite "Book" character.
- Need supervisor for the inflatable's. Need decorations and food donations.

Directory

Jeri Thomas

- Proposal to place the directory on Blackboard. Need approval first.
- Directory should be ready by the end of October.
- PTA members receive a directory. Non-PTA members will need to buy a directory.

South Lakes Homecoming Parade

Julia Sullivan

- Will be held Friday, October 21st

NEW BUSINESS

PTA Standing Rules

Jennifer Arakelian

- Helps administer PTA. The purpose is to explain our processes, responsibilities, etc.
- The PTA Standing Rules will be posted on the PTA website
- Will vote on acceptance at next PTA meeting.

ANNOUNCEMENTS

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|---|---------------|
| Summer Reading Program Party | October 6 |
| No School – Columbus Day | October 10 |
| 5 th Grade Field Trip – InnerQuest | October 11-12 |
| 4 th Grade Field Trip – Jamestown | October 14 |
| Share Your Warmth – Coat Drive | October 24-28 |
| Fall Picture Day | October 26 |
| PTA Meeting – 7pm | October 26 |

ADJOURNMENT

The meeting adjourned at 8:35pm.

Melissa Benett, Recording Secretary

The minutes were

_____ approved as written
_____ approved as corrected
Date: _____