

**Hunters Woods Elementary School PTA
Meeting Minutes**

OCTOBER 21, 2010

The Hunters Woods PTA meeting was held on October 21, 2010 in the Hunters Woods Elementary School Library. The meeting was called to order at 7:10 pm by PTA President Jennifer Arakelian.

The September meeting minutes were available on the PTA website to be read before the meeting. The minutes were approved as written.

CORRESPONDENCE

We received a thank you card from Martha Rivas for Bus Drivers Appreciation Week.

PRESIDENT'S REPORT

Jennifer Arakelian

· **THANK YOU'S**

President Arakelian wanted to thank the following people and committees:

Crossing Guard & Bus Driver Appreciation Week chair - Megan Maslouhi.

Cafeteria & Custodial Staff Appreciation Week chair - Tami Holsten.

Fundraising Committee led by Susan Sather.

Decade Dance Committee including Kelly Rowell, Sandy Angel, Susan Sather, Trellis Evans, Pam Light, Marina Matthes and many others who volunteered. Also, I would like to thank Kara Feigleson who cleared her room so we could use the stage and Mr. Wiley, who helped set up!

Community Outreach Committee led by Karen Montagne.

Paperless Tuesday Folders and O&O chair – Colleen Line.

Website work and redesign – Kelly Horton Geer.

Original Works chair and Membership chair - Jo Weschelblatt.

Grocery Receipts chair - Sandy Angel.

FLEX Committee co-chairs - Stephanie Carmondy and Julia Li.

Box Tops Contest - Nancy Mamros.

Book Fair Committee - Eleanor Weis, Karen Browning, Shreeti Kapoor and Jo Weschelblatt.

South Lakes Homecoming Parade chair - Julia Sullivan.

· Proposed Legislation Program for 2010. President Arakelian has reported our tally for all responses received for the PLP. We received 37 voting ballots back through the Tuesday Folder system.

· Legislative Chair We have two Legislative co-chairs who volunteered after last month's meeting – Paul Borst and Colleen Line. Note: if you would like to attend or have questions about what is happening at these meetings – please contact the chairs at legislative@hwpta.org..

- VA PTA Convention – Nov. 4-6 in Richmond. Jennifer Arakelian and Susan Sather will be attending. If you are interested in attending, the PTA pays for leadership training for all interested PTA members.
- Fall Harvest Festival – canceled due to lack of chair. Open to other ideas.
- Halloween Candy Buy Back Program with Dr. Tisseront's Orthodontist Office – Nov. 1-2.

PRINCIPAL'S REPORT

Avis Russell

Twelve teachers from England will be visiting our school on October 26th and 27th. HWES was selected for our arts and sciences program. The teachers will be incorporating best practices into their own schools' arts program.

Mrs. Russell asked for a donation from the PTA to provide breakfast and lunch for the teachers. The PTA will provide \$150, to be taken out of our hospitality budget.

We have been working with a Fairfax County Transportation Supervisor to adjust our bus schedule. Due to a recent study, some of our bus's schedules will be changing to ensure the timely arrival of all our students. We hope to have the last bus in place by 8:35am.

TREASURER'S REPORT

Doug Kaspar

The final budget is posted on the website.

The Treasurer reviewed the budget.

COMMITTEE REPORTS

Membership

Jo Wechselblatt

We currently have 553 PTA members, of which 442 are "Mustang Pride" members. We have raised \$25,710 (\$22,450 due to Mustang Pride).

Fundraising

Susan Sather

The Decade Dance was attended by 330 people, many were Mustang Pride families.

Susan reviewed the fundraising plans, which includes approaching local businesses to purchase a HWES PTA Business Membership, and establishing Corporate Partnerships, with the goal of funding specific projects.

Business Memberships:

The Fundraising Committee met last week and proposed 3 levels of Business Membership:

- Bronze \$35
- Silver \$75
- Gold \$200

The business members will be recognized on the Mustang Wall, will be advertised on our website, and will receive a window cling.

Jeri Thomas is creating a spreadsheet of businesses to contact using local shopping centers, past advertisers from our school directories and donors from our auctions, as well as parent suggestions.

Corporate Partnerships

Our PTA has identified five goals for this school year, which we would like funded by Corporate Partners:

1. Brackets for Smart Board Projectors to hang from ceilings (Jeri Thomas)
2. Elmo Projectors (Six - one per grade level) (Jeri Thomas)
3. Outdoor Picnic seating/eating area outside Entrance 2 (lower main entrance) (open – Susan getting some info from LHMS who purchased/installed recently)
4. Rubber Mulch for playground and beyond (open)
5. Sponsor for Weekend Food Program (Karen Montagne)

The people listed in brackets are responsible for researching:

- Whether the administration is 100% on board
- Total costs for items/program, including any installation charges
- Number of children the item/program would impact
- Brief explanation of need/desire for the item/program

This data would be ideally delivered to Susan Sather by December 15, 2010, for inclusion into a marketing brochure/proposal, but this group can communicate through email and may need to change the tentative schedule included here.

Anyone interested in volunteering on the Fundraising Committee should email: vp2@hwpta.org.

Community Outreach

Sandy Angel

The coat drive is in full swing. Coats and winter gear will go to kids at our school, and the leftovers will be donated to Reston Interfaith.

Oldest and Only

Colleen Line

Oldest and Only (program to reduce the amount of paper used in the Tuesday folders) is up and running.

We are in the process of rolling out Paperless Tuesday Folders. 150 people have opted in so far. For those who opt-in, a weekly email will be sent with a link to the Tuesday Folder page on the HWPTA website.

Special Education

Nicole Zilberfarb

Ms. Zilberfarb was introduced as a Hunters Woods teacher and PTA Special Ed Chair.

Yearbook

Norma Morris

The yearbook contract has been signed. Fourteen students have been selected from the 4th, 5th, and 6th grades for our student-published yearbook. The yearbook will be 64 pages

this year to keep the yearbook cost at \$20 per book and still cover the stipend the PTA pays for our teacher Yearbook chair – Norma Morris. There will be a new online ordering system this year, as well as an option to purchase a nameplate for the front of the yearbook.

Legislative

Paul Borst

The Legislative Chair reported on the Fairfax County Education Summit at Robinson High School. For more information, check out the website: www.p21.com.

Fish Food Drive

Lisa Groves

Herndon-Reston FISH (Friendly Instant Sympathetic Help) is requesting that Hunters Woods participate again in the FISH for Food effort. The drive is recommended to run from Monday, November 8th through Friday, December 10th. Please email Lisa Groves at: lisajgroves@yahoo.com for questions.

Original Works

Jo Wechselblatt

Original Works is not a fundraiser this year. Items are purchased at cost. The timing has been shifted due to power outages during art class. Orders are to be received back by December 21st. Ordering information coming in Tuesday Folders.

Book Fair

Shreeti Kapoor

The dates are November 15th-19th. Volunteers are still needed. The link to sign up is: www.signupgenius.com/go/fall524.

Apparel

Kelly Rowell

Apparel has been ordered.

UNFINISHED BUSINESS

Bulletin Board

Kelly Rowell

The bulletin board repair kit has arrived. We are currently waiting to have a FCPS maintenance employee come for the installation.

NEW BUSINESS

Constant Contact

Colleen Line

An interactive email system is proposed to use for future e-news emails. The cost is \$306 per year. We are looking for a for-profit Business Partner to allow us to use Constant Contact at no cost.

ANNOUNCEMENTS

PTA Coat Drive Oct. 18-Oct. 22

South Lakes Homecoming Parade Oct. 22

Picture Day Oct. 27

End of 1st Quarter Oct. 29

Student Holidays Nov. 1-2
Book Fair Nov. 15-19
PTA Meeting Nov. 18
Thanksgiving Luncheon Nov. 19

ADJOURNMENT

The meeting adjourned at 8:30 pm.

Debbie Anguizola, Recording Secretary

The minutes were

_____ approved as written
_____ approved as corrected
Date: _____